



GATEWAY MENTAL HEALTH PROJECT

PROJECT COORDINATOR



Founded in 2004 on community development principles (participation, empowerment, collective action, and equality), Gateway is a community member and peer led social support organisation for people with self-experience of recovery and mental health issues and works to promote positive mental health, recovery, and social inclusion in the community.

It is hosted by Mental Health Ireland (MHI), who employ staff and provide the financial and legal governance of the Project and supported by a voluntary Management Committee (including Project members and representatives from other organisations).

Details of Project and Position

Gateway currently has over 300 members living across Dublin 2, 4, 6, 6W, 8, 12, 14 and 16 who work together for social support, positive mental health and recovery and to address experiences of stigma, discrimination, social exclusion and inequality.

It provides an essential resource where people, with self-experience of mental ill health and recovery, can meet people, get support, and be informed. Core activities include recreational, social, educational and cultural activities, in person, online and over the phone. As a member led project, Gateway also provides ongoing support and training opportunities/ information to members to become more active participants and leaders in not only in the running of the project but also in progressing recovery approaches to mental ill health and influencing national policy.

The Project Co-ordinator has overall responsibility for all aspects of the day-to-day operations of the Gateway Project to ensure it remains true to its founding principles as a member-led, recovery focused and socially inclusive project for members.

While accountable to the Management Committee and MHI, the post holder will be required to exercise significant autonomy. Responsibilities include: leading and supervising a small team in line with MHI processes, working with members of Gateway in all aspects of the Project, supporting the organising of day-to-day activities and events of the Project, overseeing the Project's budget, as well as actively participating in discussions regarding the strategic development of the Project, developing a strategic plan and an annual work plan, preparing reports for funders and support to participatory research. The post holder also will be required to represent the Project at inter-agency meetings and network with others, who can support the Project meet its core objectives.

* As of March 2020, the Project has provided a consistent accessible community mental health resource, adapting and creating new core activities alongside its members to meet new and emerging needs in the community while following public health guidance in relation to Covid-19.

Full job specification is available here: <http://www.mentalhealthireland.ie/recruitment/>

The Project Coordinator will be based in Rathmines, Dublin 6. The position is a Specific Purpose Contract on 37 working hours full time, you may occasionally be required to work weekends or evenings which is in accordance with the Code of Practice on Work Time Act. The contract will be for one-year fixed term, subject to Garda Vetting and will include a probationary period. The full-time equivalent salary will be aligned to HSE Grade V €43,628 (point 1) based on a 37-hour week (rates are in line with HSE October 2020 pay scale).

PLEASE QUOTE REFERENCE NUMBER 2021-027 WITH YOUR APPLICATION. EMAIL ONLY PLEASE.

Application Process:

Applications by CV and cover letter to be submitted by email to: recruitment@mentalhealthireland.ie
Mental Health Ireland,
Second Floor Marina House,
11-13 Clarence Street,
Dun Laoghaire,
Co. Dublin,
A96 E289
Tel 01-284 1166

Shortlisting will apply.

For informal enquiries contact:

Martha Griffin, Member of the Management Committee, Gateway Mental Health Project.
Email: MC@gatewaymha.com

For more information on Gateway see <http://projectgateway.blogspot.com/>

Closing date for applications is Monday 13th September 2021 at midday. Please be advised that interviews will take place the following week commencing from Monday 27th September 2021.

Please ensure to include Job Reference Number 2021 – 027 in your letter of application and CV

Mental Health Ireland is an equal opportunities employer.

Closing date: Monday 13th September 2021 at midday. Any applications received after this time will not be considered.